

USPSA/IPSC Oklahoma Section Bylaws

Approved 2/5/2002

1.01 **Name and Purpose**

(A) The name of this organization shall be known as the 'United States Practical Shooting Association / Oklahoma Section'.

(B) The purpose of this organization shall be to further the sport of practical shooting in Oklahoma and nationwide.

2.01 **Membership**

(A) **Active Individual Membership**

To become an active individual member of the section, a shooter must meet the requirements for regular membership in a club in the section and in addition, be:

- 1) A USPSA/IPSC member;
- 2) An active shooting member of a USPSA/IPSC affiliated club within the section. **ONLY ACTIVE MEMBERS ARE ELIGIBLE FOR SLOTS TO THE USPSA/IPSC U.S. NATIONAL CHAMPIONSHIP.**

(B) **Club Membership**

A USPSA/IPSC club that wishes to become a member of the section must apply to the Section Executive Committee, who will vote on its application. If accepted, the club will sign the Oklahoma Section Bylaws, signifying its acceptance of and intention to abide by Section rules, policies and procedures.

(C) **Affiliation**

Each member club shall maintain current affiliation with USPSA/IPSC and shall annually furnish the Section Coordinator with a copy of its current USPSA/IPSC charter by April 15th of each year.

2.02 **Range Officers**

Each Member club shall have a minimum of one individual member who is a certified NROI range officer within 12 months of affiliation unless the Section Coordinator grants an extension.

3.01 **Duties**

(A) **Individual**

Each individual member of the Oklahoma Section is charged with the duty of conducting himself in a sportsman like manner while representing or in any involvement with USPSA/IPSC or the Section in any way.

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(B) **Club**

Each member club is charged with the duty of providing a safe, proper place for its members to shoot and must conduct at least eight (8) practical shooting contests yearly within the rules promulgated by USPSA. Each club shall promptly comply with all published sectional and national requirements for the payment and reporting of mission count. Each club shall monthly report and pay all mission count funds to the U.S. Region office. Each club shall comply with all requirements for classifier matches.

1) **Club Responsibilities**

Each club is charged with the responsibility of sending monthly to the Section Coordinator the following:

- a) A copy of its monthly newsletter;
- b) A copy of its combined Open and Limited class competition results (if not included in newsletter);
- c) A copy of the required monthly USPSA/IPSC Mission Count activity form. It shall notify the Section Coordinator in the event of a match date, start or cutoff, or location change. Further, the club shall honor 4.06 – Section Coordinator Expense Deferment Policy and 6.01 – Section Mission Count Funds.

(D) **Shooting Schedule**

Each member club shall be assigned a regular monthly match date. The purpose of this shall be to avoid match date conflicts whenever possible. Each member club will be permitted to change their match dates in order to make up cancellations caused by holidays, rainouts or the like.

4.01 **Section Coordinator**

(A) **Requirements for Office.**

Current membership in USPSA/IPSC is mandatory to be eligible to be nominated for or to hold office as Section Coordinator. Each Section Coordinator nominee must be a member in good standing of an Oklahoma Section Club.

(B) **Electorate**

- 1) The Section Coordinator will be elected by majority vote of the ballots returned in a timely manor to the address of the current Section Coordinator.
- 2) The Section Coordinator will make up the ballots to be sent to each of the Club Presidents.
 - a) The ballots will be made available July 7th. (The reason for this is nominations will be accepted in the month of June.)
 - b) Ballots will have the names of the people running for Section Coordinator, the address to return the ballot to, and instructions as to how to send the ballot in.
 - 1) The names of candidates will be listed alphabetically.
 - 2) Ballots will be returned to the current Section Coordinator's mailing address.

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- 3) Ballots must be sent in a sealed envelope with the name, address, and USPSA# of the member returning the ballot on the outside of the envelope in the spaces normally used for return address.
 - 4) One ballot per envelope.
 - 5) Returned ballots must be post marked by Aug. 31.
 - 6) If more than one (1) ballot is returned by a member, then all ballots returned by that person would be thrown away unopened.
- 3) The Club Presidents will be responsible to forward a ballot to each member of their club.
- a) A member of the OK Section means:
 - 1) A member of the USPSA and residing in the OK Section.
 - 2) A member of the USPSA and belonging to an OK Section Club not necessarily residing inside the OK Section.
 - b) There is no provision for making a ballot available to any member that does not receive a newsletter because of not having an address available to an OK Section Club.
 - 3) Ballots will be counted at the next Section Meeting after AUG. 31.
 - 4) If an incumbent or candidate runs unopposed, he must be confirmed by a vote of the Section Executive Committee.

4.02 **Term of Office**

The Section Coordinator shall serve for a term of one (1) year.

4.03 **Duties**

- (A) The Section Coordinator shall preside over the Section Executive Committee acting as chairman at all business meetings. He shall represent the Section at the Area and National levels of USPSA. He shall coordinate the section activities of member Clubs. He shall visit each Club at least once annually to ensure that each is conducting its program in conformance with USPSA rules and procedures. He shall comply with all National USPSA guidelines for the position of Section Coordinator. He shall keep a current list of USPSA Clubs within the Section.
- (B) He will keep a log of expenditures for reports as required to the Executive Committee. He shall supply, each quarter on a minimum, each Club with a single newsletter for duplication and inclusion in that Club's regular monthly mailing. In the event that the club does not publish a newsletter, then the Club is responsible for prominently posting the letter at the match site. The letter may include activities of the Clubs within the Section including match schedules, dates, times and maps to the location. Also included may be update information on Mission Count and availability of National Slots, any policy or rule change within USPSA/IPSC not reported on a timely basis in Frontsight, any available information on Area or National level matches of interest.

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4.04 **Deputy Section Coordinator**

- (A) The Section Coordinator is empowered to appoint one deputy to assist him in carrying out his duties. The Deputy Section Coordinator is authorized to act on behalf of the Section Coordinator and will preside at Section Executive Committee meetings in the absence of the Section Coordinator.
 - (1) In the event of temporary incapacity of the Section Coordinator or in the interim period where no Section Coordinator is in office, the Deputy Section Coordinator shall serve all specific functions of the Section Coordinator and at that time the Expense Deferment Policy (4.06) shall apply to him.

4.05 **Removal from Office**

- (A) The Section Coordinator or the Deputy Section Coordinator may be removed from office for good cause at a business meeting of the Section Executive Committee. A special meeting for such may be called by a minimum of three member Club Presidents. The Section Coordinator and/or Deputy Section Coordinator shall be offered the opportunity to attend such meeting and may present evidence and question witnesses.

4.06 **Section Coordinator Expense Deferment Policy**

- (A) The Section Coordinator will pay 50% of the normal fee at Club matches within the Section. This will pertain to only regular monthly club matches. This will not pertain to any supplemental matches. He shall be eligible for any End of Year award program provided he meets other Club requirements such as match work requirements. If an individual Club has an annual membership or activity fee, the Section Coordinator will pay 50% of that fee and will be accorded full membership privileges. The Section Coordinator shall turn over to the Section Executive Committee all remaining funds at the end of this term.

5.01 **Section Executive Committee**

- (A) Its Executive Committee shall conduct the business of the Oklahoma Section. Decisions concerning Section business shall be determined by a simple majority vote of the members Clubs with a majority of the member Clubs in good standing constituting a quorum necessary before any Section business shall be transacted.
- (B) The Section Executive Committee shall be composed of the Section Coordinator, the Deputy Section Coordinator, and the President of each member Club in good standing. Additionally, each Club in good standing may be represented by a Special Council
 - (1) A member Club President may designate a Club Representative to act and vote in his absence at the meeting by so informing the Section Coordinator of such action in advance.
- (C) The Section Coordinator shall appoint an information officer to act as secretary to record the minutes of the Executive meetings.

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- (D) The Section Coordinator shall preside over business meetings of the Section Executive Committee. He shall be entitled to cast one vote only in the even of a tie.
- (E) Any additional Section Officers that the Executive Committee chooses to put in place may attend business meetings and engage in discussions, but may not vote.
- (F) Any Area or National officer of USPSA may attend and participate in any business meeting, but may not vote.
- (G) Any individual member in good standing of the Section is entitled to attend any business meeting, but may not participate or vote.
- (H) Written proxy votes are specifically prohibited at any business meeting of the Oklahoma Section Executive Committee. Member Club Presidents or their designated Representative must be present to vote.
- (I) The Section Executive Committee shall meet no less than three times in each calendar year. A notice of the meeting together with a draft agenda shall be *notified*, to all members of the Committee no less than fourteen days prior, stating the time and date of any such meeting.
- (J) Special meetings may be called upon by any acceptable delivery system [email, phone, postal, etc.] of three or more of the voting members of the Committee. The purpose of such meeting shall be stated in the communication.
- (K) An emergency meeting may be called with at least three (3) days notice by any acceptable delivery system.

5.02 Club Eligibility to Participate or Vote at Business Meetings

- (A) Any Section Club that is more than 60 days in arrears in its National or Section Mission count may not participate or vote in a Section Business Meeting.

6.01 Section Mission Count Funds

- (B) **Section mission count.** Each member Club shall pay the sum of \$0.50 per shooter for that Club's monthly match. Payment shall be made within 30 days of each match. Payment shall be made to the Section Coordinator who will record each payment. Checks are to be made payable to the Section Coordinator in his given name.
 - (1) Monthly section count will be evaluated at the second meeting of the year.
- (C) **Disbursements of Section Mission Count funds.** The Section Coordinator shall use such funds to assist in defraying costs of travel to attend matches and NROI schools, long distance telephone calls, postage, and other expenses necessary within his responsibilities. Section Mission count is not and shall never be considered a salary nor payment for services rendered by the Section Coordinator in the capacity of a representative of the Oklahoma Section.
- (D) The Section Coordinator shall furnish the Section Executive Committee, at each business meeting, a report of his activities since the last meeting.

7.01 Section Dispersal of National Earned Slots

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- (A) The Section Coordinator will receive a National slot automatically.
- (B) The Section Coordinator is responsible for seeing that each Club within the section receives the appropriate number of slots, based on their percentage of total activity within the Section. The Section Coordinator shall award slots to Clubs with the highest fraction of the number required to generate one Nationals Slot.
- (C) Individual Club members desiring a Nationals Slot must submit a written request to their Club President, who will distribute any available Slots as per accepted Club policy.
- (D) The Section Coordinator may distribute "Extra" Slots

8.01 **Disciplinary Measures**

- (A) **Individual Members.** Individual members are expected to conduct themselves in a sportsmanlike manner. Failure to do so may result in disciplinary action being taken by the Club.
- (B) **Action by Club.** Each member Club may take such action as is deemed necessary to preserve the harmony and safety of its members, including expulsion and exclusion of an individual Oklahoma Section member from the Club and Club facilities. Action by a member Club shall be in accordance with such Club's rules regarding discipline of its shooters.
- (C) **Appeal.** An individual member expelled from participation by a member Club shall have the opportunity to apply for and appear at a hearing to be conducted by the Section Executive Committee. After such hearing and review of all relevant evidence, the Executive Committee is entitled to issue an advisory opinion to the member Club regarding its action taken against the individual member. Based upon such advisory opinion, the member Club may then review its decision regarding expulsion of the individual member.
- (D) **Action by the Executive Committee.** The Executive Committee may take such action as is necessary to preserve the harmony and safety of its individual members and member Clubs. The Section shall recognize three (3) types of disciplinary action:
 - (1) **Censure.** A public reprimand which shall serve as formal warning to the individual shooter to refrain from specified un-sportsmanlike behavior.
 - (2) **Suspension.** The divestiture of the right to participate in USPSA-sanctioned events within the Oklahoma Section for a specified length of time.
 - (3) **Expulsion.** Complete divestiture of the right to participate in USPSA-sanctioned events within the Section. Such action will be reported by the Section Coordinator to the Area 4 Director as well as the U.S. Region Director.
 - (4) **Opportunity for Hearing.** Prior to any disciplinary action by the Executive Committee, notice and opportunity for a hearing shall be afforded the individual who is the subject of the proceeding. The forum for such hearing may be a called session of the Executive

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Committee. The individual member shall have the right to present evidence and question witnesses at such meeting.

(E) **Member Clubs.** Member Clubs shall be subjected to disciplinary action by the Executive Committee for failure to abide by USPSA and Section rules and requirements. The Executive Committee shall assess such punishment and take such action as is necessary, consistent with the promotion of the goals of the Section and USPSA.

- (1) **Temporary Suspension.** The Section Coordinator or Deputy Section coordinator is empowered, by the Executive Committee, to immediately suspend, for 30 days, the right of any member Club to conduct USPSA-sanctioned events.
- (2) **Opportunity for Hearing.** Prior to any disciplinary action by the Executive Committee, notice and opportunity for such a hearing shall be afforded a member Club which is the subject of the proceeding. The Club's President or his Representative shall be entitled to present evidence and question witnesses.
- (3) **Further Action by Executive Committee.** Further disciplinary action by the Executive Committee may include expulsion of the individual Club from the Section. Such may occur only for just cause and only after notice and opportunity for a hearing. The Club's President or Representative shall be entitled to present evidence and question witnesses. Vote to expel an individual Club will require a two-thirds (2/3s) vote of the Executive Committee with a quorum requirement of two-thirds (2/3s) of member Clubs present.

9.01 USPSA/IPSC Matches Defined

- (A) The Clubs signing these Bylaws agree that any match they conduct, that is not run in conformance with the principals of USPSA/IPSC Rules and Guideline, will not be represented as an approved USPSA/IPSC match.

10.01 Applicable Conventions to Bylaw Wording

- (A) **Pronouns.** Pronouns "he", "his", "him" or other similar wording in the Bylaws shall be construed as including both male and female.
- (B) **Club Chief Officer.** The term "President" shall mean the IPSC groups chief executive officer regardless of his title within that Club.

11.01 Amendments of Bylaws

- (A) These Bylaws may be amended at any regular meeting of the Committee by a two-thirds (2/3s) member club vote, provided that the amendment has been submitted, in writing, at the previous meeting, or notice has been given to all voting members, *by any acceptable delivery system*. At least fifteen (15) days prior to the meeting. A quorum, for the purpose of amending these Bylaws, shall consist of two-thirds (2/3s) of all member Clubs.

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12.01 **Minimum Sectional Championship Criteria**

- (A) The hosting Club must be affiliated with USPSA.
- (B) A certified RO must be in the match committee.
- (C) Match Director must have shot in at least one previous State Sectional or higher match.
- (D) The Section Coordinator will be a member of the match committee and will give final approval for the match.
- (E) Match Directors are urged to make one (1) of the stages a classifier. However, it is not required.
- (F) An itemized budget and expense report must be submitted to the Section Coordinator.

Signature Page

Presidents Signature

Club

Date
